

**Job Title:** Deputy Research Specialist OR Research Specialist (depending on experience)

**Reports to:** Lead - Experiments & Evaluation

**Location:** The role is ideally based in New Delhi, but excellent candidates desirous of working remotely from another location in India with travel to project sites are eligible.

**Experience (in years):** 4-7 yrs of relevant work experience for Deputy Research Specialist, above 7 years of relevant work experience with more significant managerial experience for Research Specialist.

**Nature of work:** Full Time 2 years, can be extended based on mutual agreement

#### **About Ashoka University:**

10 years ago, we embarked on a journey to establish a world-class, multi-disciplinary, liberal arts and sciences university in India. Built on the finest global best practices of institution and university governance, Ashoka has truly transformed Indian higher education in India with its unique pedagogy, governance and best practices.

Ashoka is today India's #1 liberal arts and sciences university that is home to the most diverse student body, a hub for impactful research and a magnet for best-in-class faculty and staff.

Ashoka has been ranked in the top five among private Universities in India by QS Asia and has also secured top rank among all Indian Universities in the 'International Faculty' indicator. The University was earlier awarded Diamond rating by QS I.GAUGE as a recognition of its continuous focus on academic rigour, inter-disciplinary pedagogy, world-class faculty, academic research, innovative modules of engagement with the community and teaching methods. For further information, visit [www.ashoka.edu.in](http://www.ashoka.edu.in).

We aim to co-create a nurturing space for our students, faculty, staff, donors and community positively through universal values:

- **Be Mission-Driven**
- **Think Strategically**
- **Act Authentically**
- **Take Accountability**
- **Build Collaboration**
- **Deliver Excellence**

#### **About Department/Centre:**

**The Centre for Social and Behaviour Change (CSBC)** was founded by and is part of Ashoka University, India's leading liberal arts university, and is supported by the Bill and Melinda Gates Foundation. Since our inception, we have been dedicated to expanding and sharing knowledge and underscoring behavioural science's role in building public policies that directly impact society.

We seek to establish a globally reputed Indian institution, driving behavioural change measures for people and communities in need. We advance the science and practice of behaviour change, harnessing cross-disciplinary expertise to improve outcomes in health, nutrition, gender, education, water and financial inclusion through a mix of behavioural change programmes, foundational research and capability building. For more information, please visit <https://csbc.org.in/>

#### **Role and Responsibilities:**

The Research Specialist would oversee the full range of activities from design and implementation to data management for projects requiring empirical research.

- Supporting the development of experimental design protocols for research projects
  - Conducting literature reviews to deepen understanding of the behavioural science evidence base and of methodologies used
  - Drafting, piloting and programming measurement instruments for lab, lab-in-the-field, field experiments and quasi-experimental designs
  - Conducting sample size calculations
  - Preparing and submitting IRB applications
  - Devising implementation and deployment plans
- Supporting the execution of lab-in-the-field, field experiments and quasi-experiments:

- Coordinating with PIs and other Project Leads for discussing research requirements and providing regular updates
- Planning and managing recruitment of subjects for different studies based on the research requirements
- Ensuring smooth delivery of the data collection process in line with the protocols
- Conducting regular quality control checks
- Coordinating with enumerators and subjects
- Analysing secondary and primary data to support hypothesis validation
  - Developing pre-analysis plans
  - Preparing data for analysis
  - Analyzing data and communicating results using data visualization
  - Archiving data
- Supporting dissemination efforts of the findings through preparation of reports/ presentations/ papers/ articles, etc.
- Managing and mentoring Research Associates

### Eligibility:

- Applicants must be authorised to work in India.
- We are an equal opportunity organisation and promote diversity. Women, differently-abled persons, and SC/ST/OBC candidates are encouraged to apply.

### Education Qualification

A Bachelor's or Master's degree in economics, statistics, psychology, sociology, public policy or related fields

### Competencies

- 4-8 years' experience managing quantitative research projects, including the management of Research Associates (or direct reports in a similar role)
- Ability to manage and respond to varied tasks in a quick and efficient manner
- Willingness to travel, as required

### Skill Sets

- Advanced knowledge of R, Stata or other similar software for statistical computing
- Familiarity with programming questionnaires on SurveyCTO, Qualtrics or similar applications is a plus
- Strong interpersonal and communications skills
- Fluency in English, along with conversational skills in at least one Indian language

**Last Date for Application** Aug 31, 2023

### Application Submission Process

Please submit a one-page Cover Letter highlighting relevant experience and a one-page updated CV at [careersatsbc@ashoka.edu.in](mailto:careersatsbc@ashoka.edu.in), with the subject line – <Job Name+CSBC\_Applicant Name>. Please combine the Cover Letter and CV into one PDF attachment.

Kindly ensure that the application includes the last compensation received, expected salary, and notice period.

Only shortlisted candidates will be contacted.

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**Ashoka is an equal opportunities employer.** Remuneration will be competitive with Indian non-profit pay scales and will depend upon the candidate's experience levels and the overall organization's salary structure.