

Job Title: Product Manager/ Deputy Manager, High School Programs

Location: Sonipat

Experience (in years): 03-06 years of functional experience in Edtech with a reputed organization

Nature of work: Full Time

About Ashoka University:

10 years ago, we embarked on a journey to establish a world-class, multi-disciplinary, liberal arts and sciences university in India. Built on the finest global best practices of institution and university governance, Ashoka has truly transformed higher education in India with its unique pedagogy, governance, and best practices.

Ashoka is today India's #1 liberal arts and sciences university that is home to the most diverse student body, a hub for impactful research and a magnet for best-in-class faculty and staff.

Ashoka has been ranked in the top five among private Universities in India by QS Asia and has also secured the top rank among all Indian Universities in the 'International Faculty' indicator. The University was earlier awarded a Diamond rating by QS I. GAUGE as a recognition of its continuous focus on academic rigor, inter-disciplinary pedagogy, world-class faculty, academic research, innovative modules of engagement with the community and teaching methods.

For further information, visit www.ashoka.edu.in.

We aim to co-create a nurturing space for our students, faculty, staff, donors, and community positively through universal values:

- **Be Mission-Driven**
- **Think Strategically**
- **Act Authentically**
- **Take Accountability**
- **Build Collaboration**
- **Deliver Excellence**

About High School Programs

- Ashoka aims to leverage its brand, unique pedagogy, and best practices to build impactful programs for High School Students -both offline and online certificate programs. These include The Young Scholars Program (YSP), Ashoka Horizons, The Genius Program, and others.
- **Ashoka Young Scholars Program (YSP)**, now in its eighth year is already the most prestigious summer program for high school students in the country, attracting talented and motivated students to an enriching & immersive college experience, across its 3 programs in liberal arts & sciences.
- **Ashoka Horizons** offers short term, college level, academically rigorous and innovative online courses to high students, in India & abroad. Providing students with a deeper exploration of subjects of interest and 21st century skills, enabling more informed subject choices. Horizons was launched in 2020 and have been growing exponentially since.
- **The Genius Program**, a first of its kind, high impact program for a selected cohort of India's most gifted middle & high school students. The long term (year-round) scholarship program aims to identify, coach, mentor and support the advancement of gifted students from an *early age to a global stage*, building India's next generation of Impact leaders in their respective fields.

Role and Responsibilities:

This person has overall responsibility for developing and managing online learning systems for Ashoka's High School Programs

The role comes with the following responsibilities:

- Complete coordination and collaboration with internal and external stakeholders, while ensuring excellent written and verbal communication
- Translating business requirements to technical solutions
- Knowledge and execution of troubleshooting

- Aligned with strategic, operational and change management initiatives using digital solutions.
- Independently identify opportunities and business needs of our product and build consensus around a roadmap that achieves our product goals.
- Monitor competitors and compare different approaches.
- Analyse and spot trends based on insights to enable the content teams to create added content ideas.
- Working closely with internal departments like the IT teams, faculty, administration, admissions, and outreach to identify & design best-fit solutions to meet end-to-end program requirements including applications, assessments, program delivery & student engagement modules.
- Development & testing of solutions
- Ongoing user support and upgradation of software.

Eligibility:

- Experience (03-06 years exp, full time or project based) in similar roles with reputed organizations.
- Organizations like EdTech/ Higher Education sectors, Technology Solutions provider to Education industry, will be preferred.
- Preference would be given to graduates of Ashoka/ YIF

Skill Sets:

- Result oriented, solution driven, initiative-taker.
- Multitasker, comfortable with the pace & structure of a start-up environment
- People skills, ability to collaborate and work effectively across different internal & external stakeholders.

Technical Skills:

- MBA /Technical engineers with Six Sigma and cloud computing background will be preferred.
- Proficiency in .NET Framework and related technologies: The ideal candidate should have experience with the .NET framework and related technologies, including ASP.NET.
- Knowledge of web technologies such as HTML, CSS, JavaScript, and AJAX
- The candidate should be proficient in C# and/or VB.NET and have a good understanding of other .NET programming languages.
- The candidate should have experience with database management and be able to design and implement database schemas, write optimized queries, and manage data migration.
- Ability to manage developers, ensuring timely delivery of quality software.
- The candidate should have experience in manual and automated testing.

Application Submission Process

Please submit an updated CV at connect.hr@ashoka.edu.in, with the subject line – <Job Name+Department Name_Applicant Name>.

Kindly ensure that the application includes the last compensation received, expected salary, and notice period.

Only shortlisted candidates will be contacted.

Ashoka is an equal opportunities employer. Remuneration will be competitive with Indian non-profit pay scales and will depend upon the candidate's experience levels and the overall organization's salary structure.