

Job Title: Deputy Manager/Manager

Reports to: Director, Infoedge Centre for Entrepreneurship

Location: Sonipat

Experience (in years): 5-10 yrs

Nature of work: Full Time

About Ashoka University:

10 years ago, we embarked on a journey to establish a world-class, multi-disciplinary, liberal arts and sciences university in India. Built on the finest global best practices of institution and university governance, Ashoka has truly transformed Indian higher education in India with its unique pedagogy, governance and best practices.

Ashoka is today India's #1 liberal arts and sciences university that is home to the most diverse student body, a hub for impactful research and a magnet for best-in-class faculty and staff.

Ashoka has been ranked in the top five among private Universities in India by QS Asia and has also secured top rank among all Indian Universities in the 'International Faculty' indicator. The University was earlier awarded Diamond rating by QS I.GAUGE as a recognition of its continuous focus on academic rigour, inter-disciplinary pedagogy, world-class faculty, academic research, innovative modules of engagement with the community and teaching methods. For further information, visit www.ashoka.edu.in.

We aim to co-create a nurturing space for our students, faculty, staff, donors and community positively through universal values:

- **Be Mission-Driven**
- **Think Strategically**
- **Act Authentically**
- **Take Accountability**
- **Build Collaboration**
- **Deliver Excellence**

About Department/Centre:

At the CfE, we believe in building an entrepreneurial culture at Ashoka University by inculcating an entrepreneurial way of thinking through everything we do. We are a unique amalgamation of Liberal Arts and Sciences with Entrepreneurship, providing an interdisciplinary perspective to learning and doing with a focus on creating impact to society. We achieve this through academic intervention, incubation, acceleration and by providing access to resources, networks and mentorship.

Role and Responsibilities:

The opening of Deputy Manager/ Manager at the Infoedge Centre for Entrepreneurship is a creative and multi-faceted role, which is both outward and inward facing. The role is broadly aimed at creating and fostering a culture of Entrepreneurship at Ashoka while creating a positive impact on the society at large.

The candidate is expected to undertake a creative and managerial role so as to contribute to the larger vision and mission – The 3 Is of CfE.

Inspire: Build a culture of entrepreneurship through events & activities.

Inculcate: Academic initiatives & course offerings in Entrepreneurship.

Incubate: Nurture startups through incubation, acceleration & other initiatives.

Managing the incubation/acceleration programs

- Creating content & stories for inspiring students on the prospects of entrepreneurship
- Ideation and execution of events to inspire and cultivate an entrepreneurial mindset
- Serving as an Academic Assistant for several Entrepreneurship courses offered
- Alumni Engagement & managing the Entrepreneurship Network of Ashoka
- Serve as the client for Experiential Learning Modules
- Managing the Social Media handles and the website

Eligibility:

- Graduate with good academic track record & professional work experience of 5-10 years
- Entrepreneurial, creative & motivated
- Proactive in handling multiple projects at once
- Good communication & Presentation skills
- Experience of entrepreneurship/Academic courses in entrepreneurship will be a bonus

Application Submission Process

Drop your resume + LinkedIn Profile to entrepreneurship@ashoka.edu.in with the subject line: Deputy Manager/ Manager, Infoedge Centre for Entrepreneurship. Informal inquiries may also be made to the same email. Kindly ensure that the application includes the last compensation received, expected salary, and notice period.

Only shortlisted candidates will be contacted.

Ashoka is an equal opportunities employer. Remuneration will be competitive with Indian non-profit pay scales and will depend upon the candidate's experience levels and the overall organization's salary structure.